



Merinda Park Learning & Community Centre Inc

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Monday 1 June 2020

Dear Parents,

We will be offering our Vacation Care program from **Monday 29th June to Friday 10th July 2020.**

Please find attached the booking form and a program of each day's main activities. Merinda Park Learning and Community Centre will accept enrolments online immediately or with the booking form being presented to Reception during normal office hours and payment made.

All outstanding Before and After school and previous Vacation Care fees must be brought up to date before Vacation Care forms will be accepted and before Vacation Care commences.

If you have any concerns regarding the payment of your fees, please see the Centre Administration Manager Lyn Craig.

A permission form is attached which is for all parents to complete even for walking to St Therese's Primary School.

WHAT TO BRING AND WEAR

All children need to be provided with appropriate clothing for the day's activities, this includes enclosed footwear as well as a sunsmart hat. Should a child arrive without a refillable drink bottle for an excursion or a sunsmart hat on any given day, the child will be supplied with a bottle of water and/or a sunsmart hat from our stock that we sell at reception. A charge of \$1.50 for the water and /or \$15 for the sunsmart hat will be added to accounts for payment. This includes days going to St. Therese's which may not be announced until the day. Children also need to bring a healthy morning tea and a cut lunch each day in an insulated lunch box and on Excursion Days extra snacks to accommodate for the day out.

Children need to have their own drinks every day (Water only in a named refillable drink bottle)

If you would like some lunch box ideas please see Educators or log onto websites below

<https://heartfoundation.org.au/recipes>

<https://www.healthykids.nsw.gov.au/parents-carers/healthy-eating-and-drinking/lunch-box-ideas.aspx>

POLICIES AND PROCEDURES

A copy of our Children's Services Policies and Procedures is located in the Childcare Office, if you would like to view this at any time please see childcare educators.

We do not allow child/ren to bring any electronic devices, due to the fact that we will not be held responsible for it. If the device contains a camera, it will be taken from the child and placed in the staff office for parents to collect.

Please note that the program and arranged transport may be subject to alteration or cancellation in the event of circumstances beyond our control.

When leaving the premises, all Educators carry mobile phones. If there is an emergency and you need to contact your child, please ring Merinda Park Learning and Community Centre on 03 5996-9056, your message will be passed on.

Our excursion policy requires all children and Educators, for their safety, to be transported in a bus with seat belts. Unfortunately, there is an additional cost for this. Also please ensure that your child/ren do not bring spending money on excursions.

If you have any queries or require any assistance, please contact Jan or Childcare Educators between 6.30am and 6.00pm weekdays on the above phone number.

Yours sincerely,

Jan Gilchrist
CEO



PARENTS COPY (Please Keep)
PLEASE READ THIS NOTICE CAREFULLY

Merinda Park Learning & Community Centre also offers many other activities on a daily basis.

Please see Display Program for more information

Week One & Two – Group activity - Christmas in July

The above extra activity will run for the whole 2 weeks, to give all children the opportunity to participate.

Pet Care Program

We have 2 Guinea pigs for the children to hold and care for over the holidays

Children will have the opportunity to assist in the kitchen, preparing afternoon tea each day

Excursion/IncurSION information – Risk sheet displayed in childcare room

Monday 29th June – “Winter Veggies” – Cost \$5.00

The children will assist in making some tasty vegetable soup which they will have for their lunch.

They will only need to bring their snacks for the day. Their soup will be served with bread rolls.

If your child has any special dietary requirements, please let us know.



Wednesday 1st July – Master Blocklers Cost \$15.00

With the focus on children’s interest and the Lego building craze is still very current with children at MPLCC, our program has been able to secure Blocklers which is a cheaper affordable option. Blocklers for kid’s building block are Lego compatible BRICK sets.

The children will be able to select from a range of building kits and take home their construction at the end of the day.



Wednesday 8th July – Christmas in July with lunch provided Cost \$10.00

The day will consist of Christmas activities followed by a roast chicken lunch with vegetables.

Dessert will be custard and ice cream.

Children will only need to bring their snacks on this day.



VACATION CARE BOOKING & PARENTAL PERMISSION FORM

Monday 29th June – Friday 10th July 2020

CHILD'S SURNAME _____

Parent's Surname if different from Child/ren _____

Child 1 _____ CCS % _____

Child 2 _____ CCS % _____

Child 3 _____ CCS % _____

Have you read our 2020 Parents Hand book? Yes / No

Have you completed a 2020 Enrolment Form Yes / No

✓ PLEASE TICK BOX TO INDICATE DAYS OF ATTENDANCE

Date	Activities	Child 1	Child 2	Child 3	Cost
WEEK ONE					
Monday 29 th June	Winter Veggies. Vegetable soup for lunch Cost \$5.00				
Tuesday 30 th June	Winter Wonderland				
Wednesday 1 st July	Incursion-Master Blocklers Lego compatible building sets Cost \$15.00				
Thursday 2 nd July	Slot cars for boys. Pamper day for girls				
Friday 3 rd July	Board games and jigsaws				
WEEK TWO					
Monday 6 th July	Snowflakes. Make snowflakes and more.				
Tuesday 7 th July	Hama Beads & cooking and decorating Gingerbread Men				
Wednesday 8 th July	Christmas in July Roast Chicken lunch Cost \$10.00				
Thursday 9 th July	Book character day				
Friday 10 th July	Movie Marathon Day Watch movies with popcorn and a prima				

I understand the fee charged for each day's care is \$44.00 and incursions / excursions are charged as an extra cost to me indicated in the table above.

Signature: _____ Date: _____

Name of person signing: _____

(Office Use Only)

OSHC \$ _____

Care \$ _____

Exc \$ _____

Credit \$ _____

Total Payable \$ _____



JULY 2020 VACATION CARE

Dear Parents,

This form **MUST** be completed to enable your child/ren to be included in the activities that you have selected, on the previous page (Booking & Permission form) including walking to St Therese's.

I agree that my child/ren _____ attend

Merinda Park Learning & Community Centre **JULY 2020** Vacation Care Excursion & Special Event days.

WALKING PERMISSION

During the **JULY** Vacation Care program St Therese's Primary School have been kind enough to allow us the use of their playground. We intend to take them up on their generous offer weather permitting. (which may not be announced)

I **do / do not** give permission for my child/ren to be taken to St. Therese's Primary School and MPLCC parking lot from Merinda Park Learning & Community Centre accompanied by regulatory staff ratios during the **July** Vacation Care program if required and *which may not be announced until the day.* (a sign will be displayed in the room)

In case of illness or an accident, I hereby authorise the Childcare Educators from the program to seek medical or other attention, as required, at my cost.

In signing this agreement, I understand that I will be charged for all days booked and excursions/incursions.

I also understand that although all care and supervision is provided, that neither the Merinda Park Learning and Community Centre Inc, or its staff will be liable for any injury or damage however caused or of whatever nature that may be incurred by my child during attendance of these activities.

Name & Signature: _____ **Date:** _____

Medical & Emergency information taken when children are off the premises

Child 1, Name: _____

Child 2, Name: _____

Child 3, Name: _____

Emergency contact name: _____

Relationship to child/ren: _____ **Contact Number:** _____

Emergency contact name: _____

Relationship to child/ren: _____ **Contact Number:** _____

Name of Doctor/ Medical Service: _____ **Phone Number:** _____

Full Address Doctor/Medical service: _____

Does your child/ren require medication for the day?

- Yes** (This includes Ventolin)
- No**

If Yes please see Childcare Educators (Medication & Permission form required to be taken with the child/ren)

Child 1, Name: _____ Name of Medication required: _____

Child 2, Name: _____ Name of Medication required: _____

Child 3, Name: _____ Name of Medication required: _____