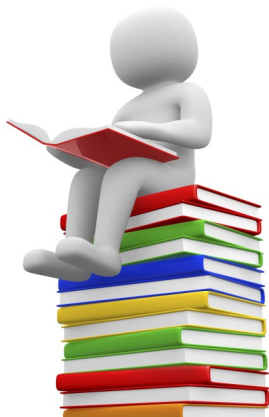


COURSE DESCRIPTION

This course will give you the ability to work with students in the classroom and to assist the teacher by providing extra literacy and numeracy support. We offer smaller classes with professional, highly qualified and caring trainers. The course is offered at various sites.

Venue	Commencement Date	Times
Merinda Park Learning & Community Centre	Wednesday 5 February 2020 Expected duration 9 months. Individual circumstances will determine length of course.	5.30pm—9.30pm



The Certificate IV in Education Support requires 17 units of competency to be completed.

CORE UNITS

CHCECE006 Support behaviour of children and young people

CHCDIV002 Promote effectively with Aboriginal and Torres Strait Islander cultural
CHCDIV001 Work effectively with diverse people

CHCEDS001 Comply with legislative, policy and industrial requirements in the education environment

HLTWHS001 Participate in workplace health & safety
CHCPRT001 Identify and respond to children and young people at risk

CHCEDS022 Work with students in need of additional support

CHCEDS025 Facilitate learning for students with disabilities
CHCEDS032 Support learning and implementation of responsible behaviour

CHCPRP003 Reflect on and improve own professional practice

CHCEDS021 Assist in facilitation of student learning

CHCEDS024 Use educational strategies to support Aboriginal and/or Torres Strait Islander education

ELECTIVE UNITS

BSBWRT301 Write simple documents

CHCEDS031 Provide support to students with autism spectrum disorder

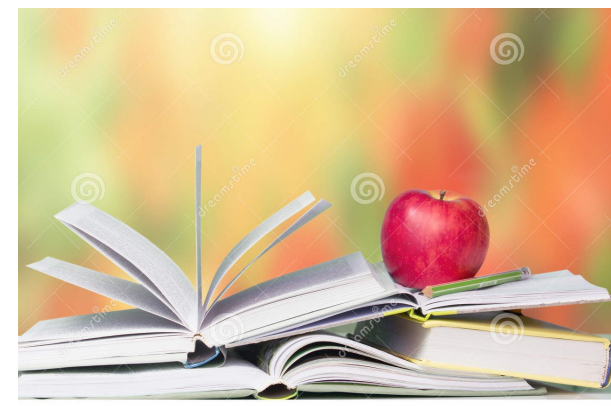
CHCEDS020 Support students' literacy learning

CHCEDS023 Supervise students outside the classroom

CHCLLN001 Respond to client language, literacy and numeracy needs

Electives are subject to change without notification

CHC40213 Certificate IV in Education Support



Learning & Community Centre

Merinda Park Learning & Community Centre Inc
141-147 Endeavour Drive
Cranbourne North Vic 3977
Ph: 5996 9056 Fax: 5996 9434
Website: www.merindapark.com.au
Email: admin@merindapark.com.au
RTO 3952 ABN 69 093 616 835

Office hours: Tuesday & Wednesday 8.30am-5.45pm
Monday, Thursday & Friday 8.30am-4.15pm



Fees	Tuition	Student Fee	Resources	Total	Hourly tuition	**Government contribution	Maximum payable hours	Maximum gvt contribution
Funded	\$160	\$145	\$100	\$405	\$1.60	\$7 per hour	761	\$5,327
Concession	\$32	\$145	\$100	\$277	\$0.32	\$7 per hour	761	\$5,327
Fee for service (FFS)	\$2,600	\$400	\$200	\$3,200	N/A	N/A	N/A	Nil
**Approximate Government contribution to MPLCC per eligible funded student per contact hour. Please note that the concession fee is not available for the non-funded (FFS) places. Training is delivered with Victorian & Commonwealth funding.								

ENTRY REQUIREMENTS

There are no prerequisites for this course, the process of applying for enrolment is listed below.

- Pre Training Review.
- Successful completion of language, literacy and numeracy assessment.
- A completed enrolment form.
- A completed eligibility form (Government Funded students only). This form will be provided by our staff during the application process.
- Identification Documents, including a Current Victorian Driver's Licence and Green Medicare card.
- Unique Student Identifier. (USI)
- Ability to obtain a clear Police Check and/or WWC check. (Note, if your police check has a previous conviction recorded, please discuss this with the MPLCC Training & Compliance Manager before enrolling in this course).

People with disabilities are encouraged to apply.

RECOGNITION OF PRIOR LEARNING (RPL) and CREDIT TRANSFER

Recognition of Prior Learning takes into account the knowledge and skills you've already gained through your previous education and work. This may be through formal or informal learning, paid or unpaid work experience. All students will be offered RPL application information at the enrolment interview.

Recognition of Current Competency and/or Credit Transfers will be awarded to students who provide original or certified copies of Certificates or Statements of Attainment issued by other Registered Training Organisations in Australia.

PAYMENT

A non-refundable deposit of \$200 is payable at the time of enrolment.

A pre-set payment plan is issued to all MPLCC students for the balance of the fees, **please note:** this is not a student loan.

DELIVERY METHOD

Training delivered is a combination of classroom based, flexible delivery and practical placement (on the job)

ASSESSMENT METHODS

Types of assessments you will need to complete to be competent are:

- Short Questions
- Case Studies
- Research Activities
- Observation by a trained assessor in the workplace.
- Students will be given the opportunity for re-submission of assessment in order to achieve competency. The RTO provides for reassessment on appeal.

PRACTICAL PLACEMENT

MPLCC requires practical placement of 140 hours. Students will be provided with a list of preferred providers to initiate contact with a registered facility to complete work based experience to consolidate classroom learning.

STUDENT SUPPORT SERVICES

Merinda Park provides a range of student support services including counselling, computer technology support and access, literacy and numeracy support and referrals to specialist services when required.

ACCREDITATION/CERTIFICATION

Merinda Park is a nationally registered organisation. This course is nationally recognised and accredited. Upon successful completion of all assessments, relevant industry placement and full payment of outstanding fees, Merinda Park will award a Certificate for the qualification. If students exit prior to the completion of the full qualification they may be issued with a Statement of Attainment.

EMPLOYMENT PATHWAYS

- Aboriginal and/or Torres Strait Islander Education Worker
- Indigenous Language and Culture Teaching Assistant
- Education Assistant (Special Needs)
- Education Support Worker
- Teacher Aide

PATHWAYS TO FURTHER STUDIES

Students who complete the Certificate IV in Education Support may gain credit in other courses in the Community Services area.

Refer to website for Refunds Policy and Complaints & Appeal Policy