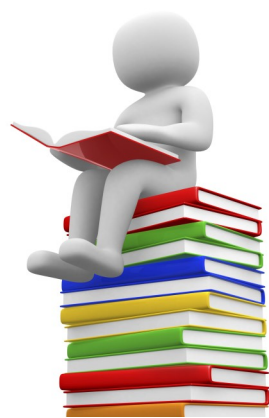


COURSE DESCRIPTION

This course will give you the ability to work with students in the classroom and to assist the teacher by providing extra literacy and numeracy support. We offer smaller classes with professional, highly qualified and caring trainers. The course is offered at various sites.

Venue	Commencement Date	Times
Merinda Park Learning & Community Centre	Thursday with expected commencement Semester 2, 2020. Expected duration 9 months. Individual circumstances will determine length of course.	9.30am—2.30pm
Living & Learning Pakenham	Register your interest	9.30am—2.30pm



The Certificate III in Education Support requires 17 units of competency to be completed.

CORE UNITS

CHCECE006 Support behaviour of children and young people
CHCEDS002 Assist in implementation of planned educational programs
CHCEDS004 Contribute to organisation and management of classroom or centre
CHCEDS006 Support the development of numeracy skills
CHCEDS017 Contribute to the health & safety of students
CHCDIV001 Work effectively with diverse people
CHCEDS001 Comply with legislative, policy and industrial requirements in the education environment
CHCEDS003 Contribute to student education in all developmental domains
CHCEDS005 Support the development of literacy and oral language skills
CHCEDS007 Work effectively with students & colleagues
CHCECE018 Support students with additional needs in the classroom environment
CHCDIV002 Promote effectively with Aboriginal and Torres Strait Islander cultural safety

All efforts are made to ensure brochure is correct as at time of printing. Units listed may be subject to training package review. Transition requirements will be met.

ELECTIVE UNITS

CHCPRT001 Identify and respond to children and young people at risk
CHCEDS012 Set up & sustain individual & small group areas
BSBWOR301 Organise personal work priorities and development
HLTWHS001 Participate in workplace health & safety
CHCEDS016 Support learning for students with disabilities in a classroom environment

Elective units are subject to change without notification.

Certificate III in Education Support CHC30213



Learning & Community Centre

Merinda Park Learning & Community Centre Inc
 141-147 Endeavour Drive
 Cranbourne North Vic 3977
 Ph: 5996 9056 Fax: 5996 9434
 Website: www.merindapark.com.au
 Email: admin@merindapark.com.au
 RTO 3952 ABN 69 093 616 835

Office hours: Tuesday & Wednesday 8.30am-5.45pm
 Monday, Thursday & Friday 8.30am-4.15pm



Fees	Tuition	Student Fee	Resources	Total	Hourly tuition	**Government contribution	Maximum payable hours	Maximum gvt contribution
Funded	\$160	\$145	\$100	\$405	\$0.80	\$7 per hour	608	\$4,256
Concession	\$ 32	\$145	\$100	\$277	\$0.16	\$7 per hour	608	\$4,256
Fee for service (FFS)	\$2,350	\$370	\$100	\$2,820	N/A	N/A	N/A	Nil

****Approximate Government contribution to MPLCC per eligible funded student per contact hour.
Please note that the concession fee is not available for the non-funded (FFS) places.
Training is delivered with Victorian & Commonwealth funding.**

ENTRY REQUIREMENTS

There are no prerequisites for this course, the process of applying for enrolment is listed below.

- Pre Training Review.
- Successful completion of language, literacy and numeracy assessment.
- A completed enrolment form.
- A completed eligibility form (Government Funded students only). This form will be provided by our staff during the application process.
- Identification Documents, including a Current Victorian Driver's License and Green Medicare card.
- Unique Student Identifier.(USI)
- Ability to obtain a clear Police Check and/or WWC check. *(Note, if your police check has a previous conviction recorded, please discuss this with the MPLCC Training & Compliance Manager before enrolling in this course).*

People with disabilities are encouraged to apply.

RECOGNITION OF PRIOR LEARNING (RPL) and CREDIT TRANSFER

Recognition of Prior Learning takes into account the knowledge and skills you've already gained through your previous education and work. This may be through formal or informal learning, paid or unpaid work experience. All students will be offered RPL application information at the enrolment interview.

Recognition of Current Competency and/or Credit Transfers will be awarded to students who provide original or certified copies of Certificates or Statements of Attainment issued by other Registered Training Organisations in Australia.

PAYMENT

A non-refundable deposit of \$200 is payable at the time of enrolment.

A pre-set payment plan is issued to all MPLCC students for the balance of the fees, **please note:** this is not a student loan.

DELIVERY METHOD

Training delivered is a combination of classroom based, flexible delivery and practical placement (on the job)

ASSESSMENT METHODS

Types of assessments you will need to complete to be competent are:

- Short Questions
- Case Studies
- Research Activities
- Observation by a trained assessor in the workplace.
- Students will be given the opportunity for re-submission of assessment in order to achieve competency. The RTO provides for reassessment on appeal.

PRACTICAL PLACEMENT

MPLCC requires practical placement of 140 hours. Students will be provided with a list of preferred providers to initiate contact with a registered facility to complete work based experience to consolidate classroom learning.

Refer to the website for Refunds Policy and Complaints & Appeals Policy

STUDENT SUPPORT SERVICES

Merinda Park provides a range of student support services including counselling, computer technology support and access, literacy and numeracy support and referrals to specialist services when required.

ACCREDITATION/CERTIFICATION

Merinda Park is a nationally registered organisation. This course is nationally recognised and accredited. Upon successful completion of all assessments, relevant industry placement and full payment of outstanding fees, Merinda Park will award a Certificate for the qualification. If students exit prior to the completion of the full qualification they may be issued with a Statement of Attainment.

EMPLOYMENT PATHWAYS

- Aboriginal and/or Torres Strait Islander Education Worker
- Indigenous Language and Culture Teaching Assistant
- Education Assistant (Special Needs)
- Education Support Worker
- Teacher Aide

PATHWAYS TO FURTHER STUDIES

After completion of this qualification Students may continue their education with:

- **CHC40213 Certificate IV in Education Support**

(See Training & Compliance Manager for further pathways)