



Merinda Park Learning & Community Centre Inc

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Wednesday 21st August 2019

Dear Parents,

We will be offering our Vacation Care program from **Monday 23rd September to Friday 4th October**. Please find attached the booking form and a program of each day's main activities. Merinda Park Learning and Community Centre office will open for bookings from **6.00pm until 7.30pm on Tuesday 10th September**.

FEES

All outstanding Before and After school and previous Vacation Care fees must be brought up to date before Vacation Care forms will be accepted.

If you have any concerns regarding the payment of your fees please see the Centre Administration Manager Lyn Craig.

A separate permission form is attached for the excursions. If your child/ren are attending on these days this form **MUST** be completed before your child/ren will be allowed to attend the excursion.

WHAT TO BRING AND WEAR

All children need to be provided with appropriate clothing for the day's activities, this includes enclosed footwear as well as a sunsmart hat. Should a child arrive without a refillable drink bottle for an excursion or a sunsmart hat on any given day, the child will be supplied with a bottle of water and/or a sunsmart hat from our stock that we sell at reception. A charge of \$1.50 for the water and /or \$15 for the sunsmart hat will be added to accounts for payment. This includes days going to St. Therese's which may not be announced until the day. Children also need to bring a healthy morning tea and a cut lunch each day in an insulated lunch box and on Excursion Days extra snacks to accommodate for the day out.

Children need to have their own drinks every day (Preferably water in a named refillable drink bottle)

If you would like some lunch box ideas please see Educators or log onto websites below

<https://heartfoundation.org.au/recipes>

<https://www.healthykids.nsw.gov.au/parents-carers/healthy-eating-and-drinking/lunch-box-ideas.aspx>

POLICIES AND PROCEDURES

A copy of our Children's Services Policies and Procedures is located in the Childcare Office, if you would like to view this at any time please see childcare educators.

We encourage parents to not allow their child/ren to bring any electronic devices, due to the fact that we will not be held responsible for it. If the device contains a camera it will be taken from the child and placed in the staff office for parents to collect.

Please note that the program and arranged transport may be subject to alteration or cancellation in the event of circumstances beyond our control.

During all excursions all Educators carry mobile phones. If there is an emergency and you need to contact your child, please ring Merinda Park Learning and Community Centre on 03 5996-9056, your message will be passed on.

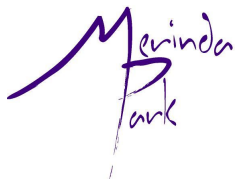
Our excursion policy requires all children and Educators, for their safety, to be transported in a bus with seat belts. Unfortunately, there is an additional cost for this. Also please ensure that your child/ren do not bring spending money on excursions.

If you have any queries or require any assistance please contact Athena or Childcare Educators between 6.30am and 6.00pm weekdays on the above phone number.

Yours sincerely,

Athena Jones

Children's Services Manager



PARENTS COPY (Please Keep) PLEASE READ THIS NOTICE CAREFULLY

Merinda Park Learning & Community Centre also offers many other activities on a daily basis.

Please see Display Program for more information

Week One & Two – Group activity - Bottle top Mosaic

The above extra activity will run for the whole 2 weeks, to give all children the opportunity to participate.

Pet Care Program

We have 2 Guinea pigs for the children to hold and care for over the holidays

Children will have the opportunity to assist in the kitchen, preparing afternoon tea each day

Excursion information – Risk sheet displayed in childcare room

Monday 23rd September – Incurion Spring Activities Pot a plant with Dea from Bunnings – Cost Free

Bunnings Cranbourne have kindly donated their time and all the items required for the children to participate in a gardening experience. The children will pot a plant as well as paint their individual pot, which they will be able to take home to nurture.



Wednesday 25th September – Excursion Inflatable World Dandenong – Cost \$20.00

Please ensure your child/ren are at the Centre by 8.30am, for an approximate 9am departure.

We will be travelling by Cranbourne Transit & MPLCC mini buses to Inflatable World Dandenong.

All children will need to bring the following in their own back pack to carry:

- *Healthy morning tea & lunch
- *Plenty to drink – 3 or 4 drinks of water
- *Appropriate clothing, sunsmart hat & footwear for the day (no singlet tops/thongs/sandals)
- *Socks required for children to participate.

We will be departing Inflatable World Dandenong at 2.30pm and expect to arrive back at MPLCC by 3.00pm.

For more information, you can visit their web site: <http://www.inflatableworldoz.com.au/stadiums/dandenong/>

Expected number of children on excursion-60. Staff ratio 1-10



Thursday 26th September – Incurion Footy Day at St. Therese's Cost \$5.00

Children can wear their favourite team colours and join in the fun planned activities. Educators will organise a footy match to be held at St Therese's Primary School. (Weather permitting) Children will have the opportunity to play on the playground or in the sandpit if not wishing to play in the organised footy match.

Lunch will include a hot dog, drink and an ice cream



Monday 30th September – Incurion MPLCC Show Day – Cost \$10.00

The day includes a variety of activities for the children to take part in including; Jumping castle, face painting, plaster painting and carnival style games. We also will be having fairy floss and popcorn for each child throughout the day. Each child will receive a show bag at the end of their day to take home.



Tuesday 1st October – Incurion Scooter day and Casey 360 bus - Cost Free

All children are required to bring their own Scooter as well as helmet and all other safety gear required to participate in the day's activity. We are anticipating spending the majority of the day at St. Therese's Primary School.

Children 10 years and over will be also able to participate in the Casey 360 Bus, which will be attending our service for 2 hours.

The Casey 360 Bus is equipped with the latest audio visual, computer and sound equipment including 5 LCD screens, PlayStation, 4S Apple iMacs, Nintendo, Wii & Apple iPads.

For further information, you can visit their web site: <https://www.casey.vic.gov.au/community-services/youth-services/youth-about>



Wednesday 2nd October – Incurion Italian Restaurant – Cost \$10.00

All children will be given the opportunity to experience the taste of Italy with a variety of food choices:-Garlic bread, spaghetti, pizza and gelato. Small groups of children will be able to assist in the preparation of the food for the day as well as serving it. The meal will be presented in a restaurant style setting.

The children will also get the opportunity to learn more about the Italian culture through music, fun facts and craft on the day.



Friday 4th October – Excursion Healesville Sanctuary – Cost \$20.00

Please ensure your child/ren are at the Centre by 8am, for an approximate 8.30am departure.

We will be travelling by Cranbourne Transit & MPLCC mini buses to Healesville Sanctuary.

All children will need to bring the following in their own back pack to carry:

- * Healthy morning tea & lunch
- * Plenty to drink – 3 or 4 drinks of water

Appropriate clothing, sunsmart hat & footwear for the day (no singlet tops/thongs/sandals)

We will be departing Healesville Sanctuary around 2pm and expect to arrive back at MPLCC by 3.00pm.

For more information, you can visit their web site: <https://www.zoo.org.au/healesville>

Expected number of children on excursion-60. Staff ratio 1-10





VACATION CARE BOOKING & PARENTAL PERMISSION FORM
Monday 23rd September – Friday 4th October 2019

CHILD'S SURNAME _____

Parent's Surname if different from Child/ren _____

Child 1 _____ CCS % _____

Child 2 _____ CCS % _____

Child 3 _____ CCS % _____

Have you read our 2019 Parents Hand book? Yes / No

Have you completed a 2019 Enrolment Form Yes / No

✓ **PLEASE TICK BOX TO INDICATE DAYS OF ATTENDANCE**

Date	Activities	Child 1	Child 2	Child 3	Cost
WEEK ONE					
Monday 23 rd September	Incursion - Free "Pot a Plant" with Dea from Bunnings Cranbourne				
Tuesday 24 th September	M & M Baking Wear your favourite M & M colour				
Wednesday 25 th September	Excursion Cost \$20.00 Inflatable World				
Thursday 26 th September	Incursion Cost \$5.00 Footy day Come dress in your team colours lunch includes hot dog, drink & ice cream				
Friday 27 th September	No Care Public Holiday	<i>Public Holiday</i>			
WEEK TWO					
Monday 30 th September	Incursion Cost \$10.00 MPLCC Show day Show bag to take home				
Tuesday 1 st October	Incursion - Free Scooter & Casey 360 Bus BYO scooter & helmet				
Wednesday 2 nd October	Incursion Cost \$10.00 Italian Restaurant				
Thursday 3 rd October	Crazy socks / Crazy hair Prizes for the craziest hair & socks				
Friday 4 th October	Excursion Cost \$20.00 Healesville Sanctuary				

I understand the fee charged for each day's care is \$42.50 and incursions / excursions are charged as an extra cost to me indicated in the table above.

Signature: _____ Date: _____

Name of person signing: _____

(Office Use Only)

OSHC \$ _____

Care \$ _____

Exc \$ _____

Credit \$ _____

Total Payable \$ _____



SEPTEMBER / OCTOBER 2019 VACATION CARE

Dear Parents,

This form **MUST** be completed to enable your child/ren to be included in the activities that you have selected, on the previous page (Booking & Permission form)

I agree that my child/ren _____ attend Merinda Park Learning & Community Centre **SEPTEMBER / OCTOBER** Vacation Care Excursion & Special Event days.

WALKING PERMISSION

During the **September / October** Vacation Care program St Therese's Primary School have been kind enough to allow us the use of their playground. We intend to take them up on their generous offer at least once a day weather permitting. (which may not be announced)

I **do / do not** give permission for my child/ren to be taken to St. Therese's Primary School and MPLCC parking lot from Merinda Park Learning & Community Centre accompanied by regulatory staff ratios during the **September / October** Vacation Care program if required and *which may not be announced until the day. (a sign will be displayed in the room)*

In case of illness or an accident, I hereby authorise the Childcare Educators from the program to seek medical or other attention, as required, at my cost.

In signing this agreement, I understand that I will be charged for all days booked and excursions.

I also understand that although all care and supervision is provided, that neither the Merinda Park Learning and Community Centre Inc, or its staff will be liable for any injury or damage however caused or of whatever nature that may be incurred by my child during attendance of these activities.

Name & Signature: _____ **Date:** _____

Medical & Emergency information taken when children are off the premises

Child 1, Name: _____

Child 2, Name: _____

Child 3, Name: _____

Emergency contact name: _____

Relationship to child/ren: _____ Contact Number: _____

Emergency contact name: _____

Relationship to child/ren: _____ Contact Number: _____

Name of Doctor/ Medical Service: _____ Phone Number: _____

Full Address Doctor/Medical service: _____

Does your child/ren require medication for the day?

Yes (This includes Ventolin)

No

If Yes please see Childcare Educators (Medication & Permission form required to be taken with the child/ren)

Child 1, Name: _____ Name of Medication required: _____

Child 2, Name: _____ Name of Medication required: _____

Child 3, Name: _____ Name of Medication required: _____