



Merinda Park Learning & Community Centre Inc

A0028764B

ABN 69 093 616 835

Melways Ref. 129 F8

RTO 3952

Phone: (03) 5996 9056

141-147 Endeavour Drive, Cranbourne North 3977

Fax: (03) 5996 9434

P.O. Box 7144 Cranbourne North 3977

Email: admin@merindapark.com.au

Web: www.merindapark.com.au

7th March, 2019

Dear Parents / Guardian,

We will be offering our Vacation Care program from **Monday 8th April to 18th April 2019.**

Please find attached the booking form and a program of each day's main activities. Merinda Park Learning and Community Centre office will open for bookings from **6.00pm until 7.30pm on Wednesday 27th March.**

FEES

All outstanding Before and After school and previous Vacation Care fees must be brought up to date before Vacation Care forms will be accepted.

If you have any concerns regarding the payment of your fees please see the Centre Administration Manager Lyn Craig.

A separate permission form is attached for the excursions. If your child/ren are attending on these days this form MUST be completed before your child/ren will be allowed to attend the excursion.

WHAT TO BRING AND WEAR

All children need to be provided with appropriate clothing for the day's activities, this includes enclosed footwear as well as a sunsmart hat. Should a child arrive without a refillable drink bottle for an excursion or a sunsmart hat on any given day, the child will be supplied with a bottle of water and/or a sunsmart hat from our stock that we sell at reception. A charge of \$1.50 for the water and /or \$15 for the sunsmart hat will be added to accounts for payment. This includes days going to St. Therese's which may not be announced. Children also need to bring a healthy morning tea and a cut lunch each day in an insulated lunch box and on Excursion Days extra snacks to accommodate for the day out.

Children need to have their own drinks every day (Preferably water in a named refillable drink bottle)

If you would like some lunch box ideas please see Educators or log onto web sites below

<https://www.healthykids.nsw.gov.au/parents-carers/healthy-eating-and-drinking/lunch-box-ideas.aspx>

POLICIES AND PROCEDURES

A copy of our Children's Services Policies and Procedures is located in the Childcare Office, if you would like to view this at any time please see childcare educators.

We encourage parents to not allow their child/ren to bring any electronic devices, due to the fact that we will not be held responsible for it. If the device contains a camera it will be taken from the child and placed in the staff office for parents to collect.

Please note that the program and arranged transport may be subject to alteration or cancellation in the event of circumstances beyond our control.

During all excursions all Educators carry mobile phones. If there is an emergency and you need to contact your child, please ring Merinda Park Learning and Community Centre on 03 5996-9056, your message will be passed on.

Our excursion policy requires all children and Educators, for their safety, to be transported in a bus with seat belts. Unfortunately, there is an additional cost for this. Also please ensure that your child/ren do not bring spending money on excursions.

If you have any queries or require any assistance please contact Athena or Childcare Educators between 6.30am and 6.00pm weekdays on the above phone number.

Yours sincerely,

Athena Jones

Children's Services Manager



PARENTS COPY (Please Keep)
PLEASE READ THIS NOTICE CAREFULLY
 MPLCC also offers many other activities on a daily basis.
 Please see Display Program for more information

Week One & Two – Large Box Construction
 As an extra activity each day, large box construction will run for the whole program, to give all children the opportunity to participate.

Pet Care Program

We have 2 Guinea pigs for the children to hold and care for over the holidays

Children will have the opportunity to assist in the kitchen preparing afternoon tea each day

Excursion information – Risk assessment sheet displayed in childcare room

Monday 8th April -Excursion Circus Royale - Cranbourne Cost \$15.00

Circus Royale is celebrating 48 years of operation. The new show is a spectacular under the Big Top and goes for 2hrs. The children will see many animals, funny clowns and great acrobatic acts. Please ensure your child/ren are at the Centre by 8.30am as we will be travelling to Cranbourne Homemaker centre by MPLCC mini buses.

On arrival we will have morning tea then we will divide the children into smaller groups.

We expect to arrive back at the Centre around 2pm.

All children will need to bring the following in their own back pack to carry-

- healthy morning tea & lunch with 2 or 3 drinks
- appropriate clothing & footwear (no singlet tops/thongs/sandals)
- sunsmart hat & sunscreen

For more information you can visit their web site: <https://www.circusroyale.com>



Friday 12th April – Excursion Royal Botanic Gardens Cranbourne Australian Garden Cost \$15.00

Please ensure your child/ren are at the Centre by 8.30am. We will be leaving the centre and travelling by Cranbourne Transit & MPLCC mini buses to The Australian Garden Cranbourne. The children will spend the day enjoying the facilities that they have to offer. We will also discover the iconic Australian landscape on a 25-minute, open-air bus tour (the “Explorer”) led by a guide. The children will visit the **Ian Potter Lakeside Precinct** where they will participate in the world of Botanica. Children will be able to immerse themselves in native plant materials collected from the gardens and be able to find ways to creatively construct a makeshift cubby. They will learn new skills and work together to build this special community. We will be departing The Australian Gardens Cranbourne around 2.30pm by Cranbourne Transit & MPLCC mini buses and expect to arrive back at Merinda Park Learning & Community Centre at 3.00pm

All children will need to bring the following in their own back pack to carry -

- Healthy morning tea & lunch
- Plenty to drink – 2 or 3 drinks
- Appropriate clothing & footwear for walking (no singlet tops/thongs/sandals)
- A sunsmart hat & sunscreen

For more information you can visit their web site: <http://www.rbq.vic.gov.au/visit-cranbourne>
<https://www.rbq.vic.gov.au/whats-on/grid/all/cranbourne/2019-04-12-00-01/2019-03-19-00-01>



Monday 15th April – Excursion Ferry Trip (Sorrento to Queenscliff) Cost 25.00

Please ensure your child/ren are at the Centre by 8.30am. We will be leaving the centre and travelling by Cranbourne Transit & MPLCC mini buses to Sorrento. On arrival at Sorrento Pier Terminal we will continue the journey by boarding the Searoad Ferry and travel to Queenscliff. Once departing the ferry we will continue with a 10 minute scenic walk to Princess Park where the children will have lunch and enjoy small group games for the afternoon before traveling back to Sorrento on the Searoad Ferry. Once arriving at Sorrento we will then continue our trip back to Merinda Park Learning & Community Centre by Cranbourne Transit & MPLCC mini buses. Expected arrival time is 3.00pm

All children will need to bring the following in their own back pack to carry -

- Healthy morning tea & lunch
- Plenty to drink – 2 or 3 drinks
- Appropriate clothing & footwear for walking (no singlet tops/thongs/sandals)
- A sunsmart hat & sunscreen

For more information you can visit their web site: <http://www.searoad.com.au/>



❖ **PLEASE NOTE:**

During all excursions all Educators carry mobile phones. If there is an emergency and you need to contact your child, please ring Merinda Park Learning and Community Centre on 03 5996-9056. Your message will be passed on. Our excursion policy requires all children and Educators, for their safety, to be transported in a bus with seat belts. Please ensure that your child/ren do not bring spending money on excursions.



VACATION CARE BOOKING & PARENTAL PERMISSION FORM

Monday 8th April – Thursday 18th April 2019

CHILD'S SURNAME _____

Parent's Surname if different from Child/ren _____

Child 1 _____ CCS % _____

Child 2 _____ CCS % _____

Child 3 _____ CCS % _____

Have you read our 2019 Parents Hand book? Yes / No

Have you completed a 2019 Enrolment Form Yes / No

✓ PLEASE TICK BOX TO INDICATE DAYS OF ATTENDANCE

Date	Activities	Child 1	Child 2	Child 3	Cost
WEEK ONE					
Monday 8 th April	<i>Excursion Circus Royale</i> <i>Cost \$15.00</i>				
Tuesday 9 th April	Circus fun Carnival activities				
Wednesday 10 th April	Movie Day Come dressed as your favourite "Movie Star				
Thursday 11 th April	<i>Nature craft</i>				
Friday 12 th April	<i>Excursion Royal Botanic Gardens</i> <i>Australian Gardens the day includes</i> <i>the explorer open air bus around the</i> <i>garden Cost \$15.00</i>				
WEEK TWO					
Monday 15 th April	<i>Excursion Boarding the Ferry from</i> <i>Sorrento to Queenscliff</i> <i>Cost \$25.00</i>				
Tuesday 16 th April	<i>By the Sea activities</i>				
Wednesday 17 th April	Easter Craft				
Thursday 18 th April	Easter activities Chocolate making Hot cross buns				
Friday 19 th April	Public Holiday / Good Friday Centre Closed No Care Available	X	X	X	X

I understand the fee charged for each day's care is \$42.50 and incursions / excursions are charged as an extra cost to me indicated in the table above.

Signature: _____ Date: _____

Name of person signing: _____

(Office Use Only)

OSHC \$ _____

Care \$ _____

Exc \$ _____

Credit \$ _____

Total Payable \$ _____



APRIL 2019 VACATION CARE

Dear Parents,

This form **MUST** be completed to enable your child/ren to be included in the activities that you have selected, on the pervious page (Booking & Permission form)

I agree that my child/ren _____ attend Merinda Park Learning & Community Centre **April** Vacation Care Excursion & Special Event days.

WALKING PERMISSION

During the **April** Vacation Care program St Therese's Primary School has been kind enough to allow us the use of their playground. We intend to take them up on their generous offer at least once a day weather permitting. (This may not be announced).

I **do / do not** give permission for my child/ren to be taken to St. Therese's Primary School and MPLCC parking lot from Merinda Park Learning & Community Centre accompanied by regulatory staff ratios during the **April** Vacation Care program if required and *which may not be announced*.

In case of illness or an accident, I hereby authorise the Childcare Educators from the program to seek medical or other attention, as required, at my cost.

In signing this agreement, I understand that I will be charged for all days booked and excursions.

I also understand that although all care and supervision is provided, that neither the Merinda Park Learning and Community Centre Inc, or its staff will be liable for any injury or damage however caused or of whatever nature that may be incurred by my child during attendance of these activities.

Name & Signature: _____ **Date:** _____

Medical & Emergency information taken when children are off the premises

Child 1, Name: _____

Child 2, Name: _____

Child 3, Name: _____

Emergency contact name: _____

Relationship to child/ren: _____ **Contact Number:** _____

Emergency contact name: _____

Relationship to child/ren: _____ **Contact Number:** _____

Name of Doctor/ Medical Service: _____ **Phone number:** _____

Full Address Doctor/Medical service: _____

Does your child/ren require medication for the day? Yes / No (This includes Ventolin)

If Yes please see Childcare Educators (Medication & Permission form required to be taken with the child/ren)

Child 1, Name: _____ Name of Medication required: _____

Child 2, Name: _____ Name of Medication required: _____

Child 3, Name: _____ Name of Medication required: _____