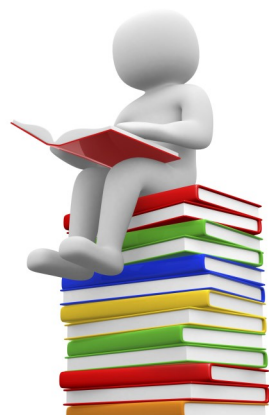


## COURSE DESCRIPTION

This course will give you the ability to work with students in the classroom and to assist the teacher by providing extra literacy and numeracy support. We offer smaller classes with professional, highly qualified and caring trainers. The course is offered at various sites.

Venue	Commencement Date	Times
Merinda Park Learning & Community Centre	Thursday 7 February 2019	9.30am—2.30pm
Living & Learning Pakenham	Wednesday 6 February 2019	9.30am—2.30pm
Lyrebird Community Centre	Tuesday 5 February 2019	9.30am—2.30pm



The Certificate III in Education Support requires 17 units of competency to be completed.

### CORE UNITS

**CHCECE006** Support behaviour of children and young people  
**CHCEDS002** Assist in implementation of planned educational programs  
**CHCEDS004** Contribute to organisation and management of classroom or centre  
**CHCEDS006** Support the development of numeracy skills  
**CHCEDS017** Contribute to the health & safety of students  
**CHCDIV001** Work effectively with diverse people  
**CHCEDS001** Comply with legislative, policy and industrial requirements in the education environment  
**CHCEDS003** Contribute to student education in all developmental domains  
**CHCEDS005** Support the development of literacy and oral language skills  
**CHCEDS007** Work effectively with students & colleagues  
**CHCECE018** Support students with additional needs in the classroom environment  
**CHCDIV002** Promote effectively with Aboriginal and Torres Strait Islander cultural safety

### ELECTIVE UNITS

**CHCPRT001** Identify and respond to children and young people at risk  
**CHCEDS012** Set up & sustain individual & small group areas  
**BSBITU201** Produce simple word processed documents  
**HLTWHS001** Participate in workplace health & safety  
**CHCEDS016** Support learning for students with disabilities in a classroom environment



All efforts are made to ensure brochure is correct as at time of printing. Units listed may be subject to training package review. Transition requirements will be met. Training is delivered with Victorian & Commonwealth funding.



## Certificate III in Education Support CHC30213



Merinda Park Learning & Community Centre

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Cranbourne North Vic 3977

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Website: [www.merindapark.com.au](http://www.merindapark.com.au)

Email: [admin@merindapark.com.au](mailto:admin@merindapark.com.au)

RTO 3952 ABN 69 093 616 835

Fees	Tuition	Student Fee	Resources	Total	**Government contribution	Hourly tuition	Maximum payable hours
Funded	\$150	\$100	\$145	\$395	\$7 per hour	\$1.41	608
Concession	\$ 30	\$100	\$145	\$275	\$7 per hour	\$0.28	608
Fee for service (FFS)	\$2,250	\$100	\$370	\$2,720	N/A	N/A	N/A
<b>**Approximate Government contribution to MPLCC per eligible funded student per contact hour. Please note that the concession fee is not available for the non-funded (FFS) places.</b>							

### PAYMENT

A non-refundable deposit of \$200 is payable at the time of enrolment.

A pre-set payment plan is issued to all MPLCC students for the balance of the fees, **please note:** this is not a student loan.

### PLACEMENT

Minimum of 140 hours. Students will be provided with a list of preferred providers to initiate contact with a registered facility to complete work based experience to consolidate classroom learning.

### DURATION

6 Months

### DELIVERY METHOD

Training delivered is a combination of classroom based, flexible delivery and practical placement (on the job)

### RECOGNITION OF PRIOR LEARNING (RPL) and CREDIT TRANSFER

Recognition of Prior Learning takes into account the knowledge and skills you've already gained through your previous education and work. This may be through formal or informal learning, paid or unpaid work experience. All students will be offered RPL application information at the enrolment interview.

Recognition of Current Competency and/or Credit Transfers will be awarded to students, by providing original or certified copies of Certificates or Statements of Attainment issued by other Registered Training Organisations in Australia.

### ENTRY REQUIREMENTS

There are no prerequisites for this course, the process of enrolment is listed below.

- Pre Training Review
- Successful completion of language, literacy and numeracy assessment
- A written enrolment form
- A completed self-declaration form (Government Funded students only). This form will be provided by our staff during the enrolment process.
- Identification Documents, including a Current Victorian Driver's License and Green Medicare card
- Unique Student Identifier (USI)
- Hold or have the ability to obtain a Working with Children's Check
- Ability to obtain a Police Check (*Note, if your police check has a previous conviction recorded, you will need to discuss this with the MPLCC Education Training Manager before enrolling in this course*)

### ASSESSMENT METHODS

Types of assessments you will need to complete to be competent are:

- Short Questions
- Case Studies
- Research Activities
- Observation by a trained assessor in the workplace.
- Third party by work place supervisor

### EMPLOYMENT PATHWAYS

- Aboriginal and/or Torres Strait Islander Education Worker
- Indigenous Language and Culture Teaching Assistant
- Education Assistant (Special Needs)
- Education Support Worker
- Teacher Aide

### PATHWAYS TO FURTHER STUDIES

After completion of this qualification Students may continue their education with:

- **CHC40213 Certificate IV in Education Support**  
(See Education Training Manager for further pathways)

### STUDENT SUPPORT SERVICES

Merinda Park provides a range of student support services including counselling, computer technology support and access, literacy and numeracy support and referrals to specialist services when required.

### ACCREDITATION/CERTIFICATION

Merinda Park is a nationally registered organisation. This course is nationally recognised and accredited. Upon successful completion of all assessments, relevant industry placement and full payment of outstanding fees, Merinda Park will award a Certificate for the qualification. If students exit prior to the completion of the full qualification they may be issued with a Statement of Attainment.