



Merinda Park Learning & Community Centre Inc.,

A0028764B

ABN 69 093 616 835

Malays Ref. 129 F8

Registered ACE Provider 3952

141-147 Endeavour Drive, P.O. Box 7144, Cranbourne North 3977

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23rd August 2010

Dear Parents / Guardian,

We will be offering a Vacation Care program from Monday 20th September – Friday 1st October 2010.

Please find attached the booking form and a program of each day's main activities. Merinda Park Learning and Community Centre office will be opened for bookings from 7.30am till 6.00pm on **Monday 6th September 2010**. In order to secure a place for your child/ren a booking form must be fully completed, payment for care and excursions to be paid for at the time of booking.

You can download booking forms, OSHC handbooks, newsletters and other information off our web site www.merindapark.com.au.

FEES

All outstanding Before and After school and previous Vacation Care fees must be brought up to date before Vacation Care forms will be accepted .

If you have any concerns regarding the payment of your fees please see the Centre Manager.

A separate enrolment form is attached for the excursions. If your child is attending on these days this form **MUST** be completed before your child will be allowed to attend the excursion.

WHAT TO BRING AND WEAR

All children need to be provided with a Sunsmart hat, appropriate clothing, footwear and sunscreen. Children also need to bring a healthy morning tea and a cut lunch each day in an insulated lunch box and on Excursion Days extra snacks to accommodated for the day out.

Children need to have their own drinks every day (Preferably water in a named refillable drink container) If you would like some lunch box ideas please see staff or log onto the Heart Foundation web site www.heartfoundation.com.au or Kids – ‘Go for your life’ www.goforyourlife.vic.gov.au/kids

POLICIES AND PROCEDURES

*Merinda Park Learning and Community Centre **Sunsmart policy** requires all staff and children to wear a hat that protects their face, neck and ears and clothing that protect their shoulders and backs, from September until the end of April. Please ensure your child has a clearly named hat with them each day.*

No hat no outside play. For added protection we would recommend that your child bring sunscreen (named) so they can apply it when needed.

A copy of our Children's Services Policies and Procedures is located in the Childcare Office; if you would like to view this at any time please see staff.

Please note that the program and arranged transport may be subject to alteration or cancellation in the event of circumstances beyond our control.

If you have any queries or require any assistance please contact myself or the Outside School Hours Staff between 6.30am and 6.00pm weekdays.

Yours sincerely,
Athena Jones
OSHC Co-Ordinator

PARENTAL PERMISSION FORM

FOR SEPTEMBER - OCTOBER 2010 VACATION CARE PROGRAM

Dear Parents,

This form **MUST** be completed to enable your child/ren to be included in the activities.

I agree that my child/ren _____
attend Merinda Park Learning and Community Centre September - October 2010 Vacation Care Special day events.

PLEASE CIRCLE DATE TO INDICATE ATTENDANCE

Monday 20th September Incursion - Animal Tracks Mobile Zoo

Wednesday 22nd September Excursion - Phillip Island Wild Life Park & Chocolate Factory

Friday 24th September Incursion - Footy Day Special lunch

Friday 1st October Incursion - Footsteps present "Toy Story Disco"

WALKING PERMISSION

During the Vacation Care program St Therese's have been kind enough to allow us the use of their playground. We intend to take them up on their generous offer at least once a day weather permitting.

We are also lucky to have a play ground just at the back of our premises of which we would also like to take advantage if weather is permitting.

I **do / do not** give permission for my child/ren to be taken to St. Therese's and the adjoining park to Merinda Park Learning and Community Centre accompanied by regulatory staff ratios during the September - October 2010 Vacation care program.

In case of illness or an accident, I hereby authorize the staff from the program to seek medical or other attention, as required, at my cost.

I also understand that although all care and supervision is provided, that neither the Merinda Park Learning and Community Centre Inc, or its officers and servants will be liable for any injury or damage however caused or of whatever nature that may be incurred by my child during attendance of these activities.

Signed: _____ Date: _____

Name (please print) _____

Day time contact number:: _____ Mobile number:: _____

Emergency contact name:: _____

Relationship to child/ren: _____ Contact Number: _____

Name of Doctor/Medical Service _____

Full Address Doctor/Medical service _____

Telephone number _____

PARENTS COPY Please Keep

PLEASE READ THIS NOTICE CAREFULLY

Monday 20th September Incursion - Animal Tracks Mobile Zoo Cost: \$8.00

Animal Tracks Mobile Zoo will educate the children for 2 hours on Animal care, Wild Life Rescue & Rehabilitation. All Animal Tracks Staff are experienced handlers & are knowledgeable in the field of Wild Life. The show is presented in a fun and educational manner designed to make the children aware and respect all creatures. Some of the topics they will cover are Wildlife Rehabilitation, Morphology, Growth & Movement, Reproduction/Life Cycles Diet & food chains. Andrew and his team will bring a large variety of animals such as frogs, turtles, lizards, goannas, crocodiles and snakes. **(All snakes are non venous)**

At the end of the show if time permitting children will be allowed to hold some larger snakes under supervision by Animal Tracks Staff.

Wednesday 22nd September Excursion- Phillip Island Wild life Park & Chocolate Factory Cost \$20.00

PLUS ADDITION COST OF \$2.00 ON THE DAY FOR PERSONLISE CHOCOLATE BAR

Children need to be at the centre before **8.30am** sharp, travelling to Phillip Island Wild life Park by Cranbourne Transit Bus Company. On arrival we will have morning tea then we will divide the children into smaller groups. Children will then have the opportunity to see the Wild Life animals in their natural environment. We will have a picnic style lunch before heading off to the Chocolate Factory at Phillip Island. When arriving at the Chocolate Factory children will be divided into smaller groups again. The Chocolate Factory will provide a guided tour for all the children to explore the art of chocolate making. Children will be able to sample chocolate and also create a design using chocolate. At the end of the tour the children will have the opportunity to create and purchase their own bar of **Chocolate for an additional cost of \$2.00.**

This will be place in a snap lock bag for children to enjoy at home. We will be returning to Merinda Park Learning and Community Centre around **3.30pm.**

All children will need to bring the following- in their own Back Pack to carry

- **Healthy Morning tea & Lunch**
- **Plenty to drink – 3 or 4 drinks**
- **Comfortable walking shoes**
- **Named Sunsmart hat &Sunscreen**

Friday 24th September - Incursion Footy Day including lunch Cost: \$2.00

Children may wear their favourite footy team colours and join in the fun planned activities.

Weather permitted group games will be provided at St Therese's Primary School.

Lunch will included meat pie and drink.

Friday 1st October – Incursion Footsteps presents Toy Story Disco Cost: 8.00

A Footsteps instructor will teach the children a couple of new dance moves, play some dance games, they will hold an air guitar competition and will entertain the children for 2 hours of fun. As this will be an afternoon event (1.15pm to 3.15pm) we will be combining afternoon tea into the session. There will be unlimited drinks through the session and party style snack provide as this is the last day of the holidays.

PLEASE NOTE:

During all excursions all staff carry mobile phones. If there is an emergency and you need to contact your child, please ring Merinda Park Learning and Community Centre on 03 5996-9056. Your message will be passed on immediately.

Our excursion policy requires all children and staff for their safety to be transported in a bus with seat belts. Unfortunately there is an additional cost for this.

As it is also policy, of Merinda Park Learning and Community Centre, please ensure that your child/ren do not bring spending money on excursions.

**MERINDA PARK LEARNING & COMMUNITY CENTRE
VACATION CARE BOOKING FORM**

Monday 20th September - Friday 1st October 2010

Tick each box corresponding to the days you wish to book

CHILD'S SURNAME _____

Parent's Surname if different from Child/ren _____

Child 1 _____ CCB % _____

Child 2 _____ CCB % _____

Child 3 _____ CCB % _____

Have you read our 2010 Parents Hand book? Yes/ No

Date	Activities	Child 1	Child 2	Child 3	Cost
Monday 20 th September	Incursion-Animal Tracks Mobile Zoo				\$8.00
Tuesday 21 st September	Spring Fun				
Wednesday 22 nd September	Excursion- Phillip Island Wild Life Park & Chocolate Factory				\$20.00
Thursday 23 rd September	Merinda Park Show Day				
Friday 24 th September	Incursion-Footy Day including Meat pie & drink for lunch Children can dress in team colors				\$ 2.00
Monday 27 th September	Spanish Day				
Tuesday 28 th September	Scrap Booking (children can bring up to 10 photos)				
Wednesday 29 th September	Puppet Making				
Thursday 30 th September	Plaster Fun Painting				
Friday 1 st October	Incursion- Footsteps presents Toy Story Disco				\$8.00

In signing this agreement, I understand that I will be charged for all days that I have booked

Signature of Parent/Guardian _____ Date _____

Signature of Staff _____ Date _____

Amount Paid \$ _____ Receipt No _____