



Merinda Park Learning & Community Centre Inc.,

A0028764B

ABN 69 093 616 835

Malays Ref. 129 F8

Registered ACE Provider 3952

141-147 Endeavour Drive, P.O. Box 7144, Cranbourne North 3977

Phone (03) 5996 9056 Fax (03) 5996 9434

Email: mmerinda@bigpond.net.au www.merindapark.com.au

1st March 2010

Dear Parents / Guardian,

We will be offering a Vacation Care program from Monday 29th March – Friday 9th April 2010.

Please find attached the booking form and a program of each day's main activities. Merinda Park Learning and Community Centre office will be opened for bookings from 7.30am till 6.00pm on **Monday 15th March 2010**.

In order to secure a place for your child/ren a booking form must be fully completed, payment for care and excursions to be paid for at the time of booking.

You can download booking forms, OSHC handbooks, newsletters and other information off our web site www.merindapark.com.au.

FEES

All outstanding Before and After school and previous Vacation Care fees must be brought up to date before Vacation Care forms will be accepted .

If you have any concerns regarding the payment of your fees please see the Centre Manager.

A separate enrolment form is attached for the excursions. If your child is attending on these days this form **MUST** be completed before your child will be allowed to attend the excursion.

WHAT TO BRING AND WEAR

All children need to be provided with a Sunsmart hat, appropriate clothing, footwear and sunscreen. Children also need to bring a healthy morning tea and a cut lunch each day in an insulated lunch box and on Excursion Days extra snacks to accommodated for day out.

Children need to have their own drinks every day (Preferably water in a named refillable drink container) If you would like some lunch box ideas please see staff or log onto the Heart Foundation web site www.hearfoundation.com.au or Kids – ‘Go for your life’ www.goforyourlife.vic.gov.au/kids

POLICIES AND PROCEDURES

Merinda Park Learning and Community Centre Sunsmart policy requires all staff and children to wear a hat that protects their face, neck and ears and clothing that protect their shoulders and backs, from September until the end of April. Please ensure your child has a clearly named hat with them each day.

No hat no outside play. For added protection we would recommend that your child bring sunscreen (named) so they can apply it when needed.

A copy of our Children's Services Policies and Procedures is located in the Childcare Office; if you would like to view this at any time please see staff.

Please note that the program and arranged transport may be subject to alteration or cancellation in the event of circumstances beyond our control.

If you have any queries or require any assistance please contact Athena Jones or Out of School Hours staff between 6.30am and 6.00pm weekdays.

Yours sincerely,

Athena Jones

Outside School Hours Care Co-Ordinator

PARENTAL PERMISSION FORM FOR MARCH - APRIL 2010 VACATION CARE PROGRAM

Dear Parents,

This form **MUST** be completed to enable your child/ren to be included in the activities.

I agree that my child/ren _____
attend Merinda Park Learning and Community Centre March - April 2010 Vacation Care Special day events.

PLEASE CIRCLE DATE TO INDICATE ATTENDANCE

Monday 29th March Incursion-Jumping Castle & Supa Slide Also a Hot dog lunch & drink included

Wednesday 31st March Excursion-Melbourne Zoo

Wednesday 7th April Incursion-Wheels and Group Games day at St Therese's

Friday 9th April Excursion – Tivoli Theatre (Red Riding Hood) morning tea included

WALKING PERMISSION

During the Vacation Care program St Therese's have been kind enough to allow us the use of their playground. We intend to take them up on their generous offer at least once a day weather permitting.

We are also lucky to have a play ground just at the back of our premises of which we would also like to take advantage if weather is permitting.

I **do / do not** give permission for my child/ren to be taken to St. Therese's and the adjoining park to Merinda Park Learning and Community Centre accompanied by regulatory staff ratios during the March - April 2010 Vacation care program.

In case of illness or an accident, I hereby authorize the staff from the program to seek medical or other attention, as required, at my cost.

I also understand that although all care and supervision is provided, that neither the Merinda Park Learning and Community Centre Inc, or its officers and servants will be liable for any injury or damage however caused or of whatever nature that may be incurred by my child during attendance of these activities.

Signed: _____ Date: _____

Name (please print) _____

Day time contact number:: _____ Mobile number:: _____

Emergency contact name:: _____

Relationship to child/ren: _____ Contact Number: _____

Name of Doctor/Medical Service _____

Full Address Doctor/Medical service _____

Telephone number _____

PARENTS COPY Pease Keep

PLEASE READ THIS NOTICE CAREFULLY

Monday 29th March- Incursion Jumping Castle & Supa Slide

Also a Hot Dog & Drink for lunch Cost: \$11.50

Jumping J-Jays are supplying the Jumping Castle & Supa Slide for 6 hours; Staff will cook up Hot dogs lunch which is included in the price. A special carnival afternoon tea has also been organized to compliment the day. (Fairy bread & Popcorn)

Wednesday 31st March Excursion-Melbourne Zoo Cost \$22.50

Children need to be at the centre before **8.30am** sharp, travelling to Melbourne Zoo by Cranbourne Transit Bus Company. Children will be divided into smaller groups to have the opportunity to see the animals. We will be returning to Merinda Park Learning and Community Centre around **4.00pm**.

All children will need to bring the following- in their own Back Pack to carry

- **Healthy Morning tea & Lunch**
- **Plenty to drink – 3 or 4 drinks**
- **Comfortable walking shoes**
- **Named Sunsmart hat &Sunscreen**

Wednesday 7th April - Incursion Wheels and Group Games Day at St Therese's

Children may bring their bike, scooter or roller blades to ride at St Therese's School.

Children that feel they would like to go on a further ride may do so accompanying a staff member in a small group riding in the adjoining park..

All bikes must be in good working order and by law you are required to wear a safety helmet.

For your convenience we have included a flyer from Vic Roads regarding the use of bicycle helmets for bikes, scooters, skateboards & roller blades.

Friday 9th April – Excursion Tivoli Theatre Pantomime (Red Riding Hood) Cost: 24.50

Back by popular demand, children's pantomime at the Tivoli. Carole Ann and Terry Gill put their quirky interpretation to an old but favourite fairytale Red Riding Hood.

The experience is magical with live performances by professional actors, dancers and singers. After the show the children get the chance to meet the cast. The price also includes morning tea fairy bread and a cold drink served at the table.

Please ensure your child/ren are at the Centre by **8.30am** as we will be leaving the centre at 8.45am sharp, travelling by Cranbourne Transit to Tivoli Theatre in Malvern. Afterwards we will be travelling to Packer Park Carnegie for a picnic lunch. We expect to arrive back at Merinda Park Community Centre around **4.00pm**.

All children will need to bring the following- in their own Back Pack to carry

- **Healthy Morning tea & Lunch**
- **Plenty to drink – 3 or 4 drinks**
- **Comfortable walking shoes**
- **Named Sunsmart hat &Sunscreen**

PLEASE NOTE:

During all excursions all staff carry mobile phones. If there is an emergency and you need to contact your child, please ring Merinda Park Learning and Community Centre on 03 5996-9056. Your message will be passed on.

Our excursion policy requires all children and staff for their safety to be transported in a bus with seat belts. Unfortunately there is an additional cost for this.

As it is also policy, of Merinda Park Learning and Community Centre, please ensure that your child/ren do not bring spending money on excursions.

**MERINDA PARK LEARNING & COMMUNITY CENTRE
VACATION CARE BOOKING FORM**

Monday 29th March - Friday 9th April 2010

Tick each box corresponding to the days you wish to book

FAMILY NAME _____

Child 1 _____

CCB % _____

Child 2 _____

CCB % _____

Child 3 _____

CCB % _____

Child 4 _____

CCB % _____

Have you read our 2010 Parents Hand book?

Yes/ No

Date	Activities	Child 1	Child 2	Child 3	Child 4	Cost
Monday 29 th March	Incursion-Jumping Castle & Supa Slide Also Hot Dog lunch & drink					\$11.50
Tuesday 30 th March	Zoo Craft					
Wednesday 31 st March	Excursion- Melbourne Zoo					\$22.50
Thursday 1 st April	Easter Chocolate making & Easter Craft					
Friday 2 nd April	GOOD FRIDAY NO CARE					
Monday 5 th April	EASTER MONDAY NO CARE					
Tuesday 6 th April	UFO Space Craft					
Wednesday 7 th April	Wheels and Group games Day					
Thursday 8 th April	Music Day					
Friday 9 th April	Excursion- Tivoli Theatre Red Riding Hood					\$24.50

In signing this agreement, I understand that I will be charged for all days that I have booked

Signature of Parent/Guardian _____ Date _____

Signature of Staff _____ Date _____

Amount Paid \$ _____ Receipt No _____

ALL CHILDREN MUST BRING A REFILLABLE WATER BOTTLE, HEALTHY MORNING TEA AND LUNCH EACH DAY ALONG WITH A SUNSMART HAT AND SUNSCREEN – PLEASE MAKE SURE ALL BELONGINGS ARE CLEARLY NAMED.

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