



Merinda Park Learning & Community Centre Inc
A0028764B ABN 69 093 616 835
Melway Ref. 129 F8 Registered ACE Provider 3952
Phone (03) 5996 9056 141-147 Endeavour Drive, Cranbourne North 3977
Fax (03) 5996 9434 P.O. Box 7144 Cranbourne North 3977
Email: admin@merindapark.com.au Web: www.merindapark.com.au

28th November 2011

Dear Parents / Guardian,

We will be offering a Vacation Care program from **Monday 9th January 2012 to Friday 3rd February 2012.**

Please find attached the booking form and a program of each day's main activities. Merinda Park Learning and Community Centre office will be open for bookings from 7.00am till 6.00pm on **Tuesday 6th December 2011.** In order to secure a place for your child/ren a booking form must be fully completed, payment for care and excursions to be paid for at the time of booking.

A 2012 Enrolment Form for each child is required with this Vacation Care booking form, No care will be provided unless an Enrolment Form is completed for each child.

You can download booking forms, OSHC handbooks, newsletters and other information off our web site.

www.merindapark.com.au .

FEES

All outstanding Before and After school and previous Vacation Care fees must be brought up to date before Vacation Care forms will be accepted.

If you have any concerns regarding the payment of your fees please see the Centre Administration Manager Lyn Craig.

A separate enrolment form is attached for the excursions. If your child is attending on these days this form **MUST** be completed before your child will be allowed to attend the excursion.

WHAT TO BRING AND WEAR

All children need to bring a Sunsmart hat, wear appropriate clothing, footwear and sunscreen. Children also need to bring a healthy morning tea and a cut lunch each day in an insulated lunch box and on Excursion Days, extra snacks need to be provided to accommodate for the day out. Children need to have their own drinks every day (Preferably water in a named refillable drink container) If you would like some lunch box ideas please see staff or log onto the Heart Foundation web site www.heartfoundation.com.au or Kids – ‘Go for your life’ www.goforyourlife.vic.gov.au/kids

POLICIES AND PROCEDURES

Merinda Park Learning and Community Centre Sunsmart policy requires all staff and children to wear a hat that protects their face, neck and ears and clothing that protects their shoulders and back, from September until the end of April. Please ensure your child has a clearly named hat with them each day.

No hat no outside play. For added protection we would recommend that your child brings sunscreen (named) so they can reapply it when needed during the day

A copy of our Children's Services Policies and Procedures is located in the Childcare Office; if you would like to view this at any time please see OSHC Educators.

Please note that the program and arranged transport may be subject to alteration or cancellation in the event of circumstances beyond our control.

If you have any queries or require any assistance please contact myself or the Out of School Hours Educators between 6.30am and 6.00pm weekdays.

Yours sincerely,

Athena Jones
Outside School Hours Care Co-Ordinator

PARENTAL PERMISSION FORM FOR JANUARY - FEBRUARY 2012 VACATION CARE PROGRAM

Dear Parents,

This form **MUST** be completed to enable your child/ren to be included in the activities.

I agree that my child/ren _____
attend Merinda Park Learning and Community Centre January – February 2012 Vacation Care Special day events.

PLEASE CIRCLE DATE TO INDICATE ATTENDANCE

| | |
|------------------------------------|---|
| Monday 9 th January | <i>Incursion - Welcome Day Jumping Castle \$5.00</i> |
| Friday 13 th January | <i>Excursion-Healesville Sanctuary \$15.00</i> |
| Thursday 19 th January | <i>Incursion – Jungle Jammin presents Jungle Party \$5.00</i> |
| Friday 20 th January | <i>Excursion- Village Cinemas Karingal & Lunch at Ballam Park \$15.00</i> |
| Tuesday 24 th January | <i>Incursion – Footsteps presents Rango Party \$5.00</i> |
| Wednesday 25 th January | <i>Incursion – Weather permitting Aussie BBQ at St. Therese's Free</i> |
| Friday 27 th January | <i>Incursion – Mobile Race Track - Slot Cars \$10.00</i> |
| Friday 3 rd February | <i>Incursion – Subway Lunch \$5.00</i> |

WALKING PERMISSION

During the Vacation Care program St Therese's have been kind enough to allow us the use of their playground. We intend to take them up on their generous offer at least once a day weather permitting.

We are also lucky to have a play ground just at the back of our premises which we would also like to take advantage of weather permitting.

I **do / do not** give permission for my child/ren to be taken to St. Therese's and the adjoining park to Merinda Park Learning and Community Centre accompanied by regulatory staff ratios during the January - February 2012 Vacation care program.

In the case of illness or an accident, I hereby authorize the staff from the program to seek medical or other attention, as required, at my cost.

I also understand that although all care and supervision is provided, that neither the Merinda Park Learning and Community Centre Inc, or its officers and servants will be liable for any injury or damage however caused or of whatever nature that may be incurred by my child during attendance of these activities.

Signed: _____ Date: _____

Name (please print) _____

Day time contact number:: _____ Mobile number:: _____

Emergency contact name:: _____

Relationship to child/ren: _____ Contact Number: _____

Name of Doctor/Medical Service _____

Full Address Doctor/Medical service _____

Telephone number _____

PARENTS COPY Please Keep

PLEASE READ THIS NOTICE CAREFULLY

Merinda Park Learning & Community Centre also offers many other activities on a daily basis please see Display Program for more information.

The below activities will run for the whole week to give all children the opportunity to participate.

Week One – Box Construction

Week Two - Clay Play

Week Three – Wood Work

Week Four - Sewing

Children will have the opportunity to assist in the kitchen preparing afternoon tea each day

Monday 9th January IncurSION - Welcome Day Jumping Castle Cost: \$5.00

Jumping J-Jays are supplying the Jumping Castles for the day, from 9.30 to 3.30 pm. The Children will have the opportunity to participate also in plaster painting, badge making and friendship activities on the day. Educators will set up a buddy program to help settle in new children to the program.

Friday 13th January Excursion-Healesville Sanctuary \$15.00

Please ensure your child/ren is at the Centre by **8.30am** sharp, travelling to **Healesville Sanctuary** by Cranbourne Transit Bus Company. For further information you can go to their website

www.zoo.org.au/HealesvilleSanctuary

Approximate time guide for day's activity

| | |
|-----------------|--|
| 10am-10.30am | Arrive, morning tea. Divided into groups as per white board groups (children do get a choice of which group to go into as they arrive - each educator has a group) |
| 10.30am-12.30pm | All children will have the opportunity to participating in events that are running on the day that has been organised by the zoo keepers. Times are not available at time of print however will be available late December 2011. Children will also experience conservation at Healesville Sanctuary (aboriginal culture, endangered plants, animals and wildlife) & history of the Sanctuary. Staff will be using self guided tour map of Healesville Sanctuary for the day Staff Ratio is 1 staff for every 8 children. |
| 12.30pm -1pm | Meet up for lunch at designated site |
| 1pm -2.30pm | Participate in events as per group's interest. |

Departing at 2.30 pm approximate arrival time to the centre will be around 4pm.

All children will need to bring the following- in their own backpack to carry

- Healthy morning tea & lunch
- Plenty to drink – 3 or 4 drinks
- Appropriate clothing (no singlet tops)
- Comfortable walking shoes (no thongs or open toe sandals)
- Named Sunsmart hat & Sunscreen

Thursday 19th January *Incursion – Jungle Jammin presents Jungle Party \$5.*

Jungle jammin' workshop is a fusion of music and culture. Children will drum, clap, dance and sing along with amazing traditional cultural performers. With bright colorful costumes, with exotic drums & percussion instruments, the children will all make thunderous tribal music together. The children will experience the music and culture of people different to themselves and develop positive attitudes toward others. Lamine will run the workshop for the morning at 10.30am with all children educators together as one group. For further information you can go to their website www.junglejammin.com.au

Lamine Sonko was born in Senegal, West Africa to a family of Griots. He began performing the dance, drum and song traditions of his culture when he was only 10 years old. His work as a performing artist has taken him on tours around Senegal and Internationally. Lamine is a Keeper of Senegalese tradition and has taught in places such as Europe, the United States, Japan and Australia. He is a versatile and talented artist, capable of rich musical fusions. After such a short time in Australia, Lamine is a sought after performer and teacher of West African dance and drum. His ability to inspire audiences and students is awesome. His dancing and drumming style is swift, stylish and electrifying. He has a spiritual edge that reaches into people's hearts and is ever pervading.

Friday 20th January *Excursion - Village Cinemas Karingal & Lunch at Ballam Park \$15.00*

Please ensure your child/ren is at the Centre by **8.30am** sharp.

Travelling to Village Cinemas Karingal and then to **Ballam Park Karingal** by Cranbourne Transit Bus Company. Approximate time guide for day's activity

| | |
|----------------|---|
| 9.30am – 10am | On arrival morning tea and toileting before going to see movie The movie that the children will see has not been announced or session time at print of our program , see display in room |
| 10.30am – 12pm | In movie Staff Ratio is 1staff for every 8 children. |
| 12.30pm -1pm | Travel to Ballam Park |
| 12.30pm -1pm | Lunch at designated site near play equipment and toilets (see map) |
| 1pm -2.30pm | Free play on play equipment |

Departing at 2.30 pm approximate arrival time to the centre will be around 3pm.

All children will need to bring the following- in their own backpack to carry

- Healthy morning tea & lunch
- Plenty to drink – 3 or 4 drinks
- Appropriate clothing (no singlet tops)
- Comfortable walking shoes
- Named Sunsmart hat & Sunscreen

Tuesday 24th January *Incursion – Footsteps presents Rango Party \$5.*

Bring along your Mexican sombrero or a favorite hat and prepare yourselves for an hour of Mexican themed dances and games! Songs in this dance party will include anything from Rango the Movie to the party favorites, The Mexican Hat Song. There's music and lots more. Learn to dance and have some fun...the Footsteps way. The Footsteps instructor will teach the children a couple of new dance moves, and play some dance games. The children will be entertained for 2 hours of fun. Children will be required to be here no later than 10 am for a 10.30am session. There will be a second time slot at 11am children may stay on from 1st group if they wish. Children will be encouraged to bring their drink bottles into the session to rehydrate as they go along.

Wednesday 25th January *Incursion – Weather permitting Aussie BBQ at St. Therese's Free*

M. P. L. C. C. Educators have organised a free BBQ and drink for lunch at St. Therese's Primary school to celebrate Australia Day. All children and educators are encouraged to dress in their Aussie gear. If any dietary requirements are needed please see educators for assistance.

Friday 27th January *Incursion – Mobile Race Track - Slot Cars \$10.00*

Mobile Races from Dandenong will deliver a 7.5 metre raceway containing a 6 lane track.

When the children are racing all action is monitored by the on board computer system. At the end of each race, the winners are displayed on the race screen. The track power can be adjusted on any lane

to accommodate the expertise level of children. We can slow the track speed down, so the children can gain more confidence as time goes on. There will be 4 hours of nonstop fun.

For more information you visit his web site. www.mrslotcar.com/webcontent8.htm

Friday 3rd February Incursion – Subway Lunch \$5.00

A special Subway lunch has been organised to promote healthy eating, educators will discuss ideas for lunch boxes and how to keep the food items safely stored in the lunch boxes.

Please complete the order form below to order your child's lunch.

PLEASE NOTE:

During all excursions all staff carry mobile phones. If there is an emergency and you need to contact your child, please ring Merinda Park Learning and Community Centre on 03 5996-9056. Your message will be passed on.

Our excursion policy requires all children and staff for their safety to be transported in a bus with seat belts. Unfortunately there is an additional cost for this.

Also please ensure that your child/ren do not bring spending money on excursions.



Cranbourne North– LUNCH ORDER

Name: _____

Class: _____

\$5.00 Deal consists of 6" Sub, an apple juice pack and a cookie

Please your choice & include your correct payment (no change given):

| Bread (Please choose one) | Meats(please select only one) & Salad | Sauce (please select one) |
|---|--|---|
| <input type="checkbox"/> White <input type="checkbox"/> Wheat | <input type="checkbox"/> Ham <input type="checkbox"/> Turkey <input type="checkbox"/> Roast Beef <input type="checkbox"/> Lettuce | <input type="checkbox"/> BBQ <input type="checkbox"/> Mayo <input type="checkbox"/> Tomato |
| Cheese (cheddar cheese) <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Tomato <input type="checkbox"/> Cucumber <input type="checkbox"/> Carrot | Cookies (please select one) <input type="checkbox"/> Raspberry Cheesecake <input type="checkbox"/> Choc Chips <input type="checkbox"/> Double Choc Chips <input type="checkbox"/> White Choc Macadamia |

There may be traces of nuts in the cookies

If your child would like more than 1 roll, please complete and additional order form and include payment of \$5.00 each.

**MERINDA PARK LEARNING & COMMUNITY CENTRE
VACATION CARE BOOKING FORM
Monday 9th January – Friday 3rd February 2012**

Tick each box corresponding to the days you wish to book

CHILD'S SURNAME _____

Parent's Surname if different from Child/ren _____

Child 1 _____ CCB % _____

Child 2 _____ CCB % _____

Child 3 _____ CCB % _____

Have you read our 2012 Parents Hand book? Yes / No

Have you completed a 2012 Enrolment Form Yes / No

(must be completed before a child can attend the program)

| Date | Activities | W o r k Related | Non work related | Child 1 | Child 2 | Child 3 | Cost |
|---------------------------|---|--------------------|------------------------|---------|---------|-----------------------|-----------|
| WEEK ONE | | | | | | | |
| Mon 9 th Jan | Incursion– Welcome Day \$5.00 | | | | | | |
| Tue 10 th Jan | Wet N Wild Day | | | | | | |
| Wed 11 th Jan | Teddy Bear Picnic | | | | | | |
| Thur 12 th Jan | Pirates & Treasure activities | | | | | | |
| Fri 13 th Jan | Excursion – Healesville Sanctuary \$15.00 | | | | | | |
| WEEK TWO | | | | | | | |
| Mon 16 th Jan | Mosaic Day | | | | | | |
| Tue 17 th Jan | Games /Sports Day | | | | | | |
| Wed 18 th Jan | Dragons & Fairies | | | | | | |
| Thur 19 th Jan | Incursion– Jungle Party \$5.00 | | | | | | |
| Fri 20 th Jan | Excursion – Movies & Ballam Park \$15.00 | | | | | | |
| WEEK THREE | | | | | | | |
| Mon 23 th Jan | Beach Activites | | | | | | |
| Tue 24 th Jan | Incursion - Rango Party \$5.00 | | | | | | |
| Wed 25 th Jan | Incursion–Aussie BBQ at St. Therese's Free | | | | | | |
| Thur 26 ^h Jan | Centre Closed | x | x | x | x | x | x |
| Fri 27 th Jan | Incursion - Mobile Racetrack \$10.00 | | | | | | |
| WEEK FOUR | | | | | | | |
| Mon 30 th Jan | Technology Day | | | | | | |
| Tue 31 st Jan | Hawaiian Day | | | | | | |
| Wed 1 st Feb | Bugs & Butterflies | | | | | | |
| Thur 2 nd Feb | Hama bead Craft making | | | | | | |
| Fri 3 rd Feb | Incursion - Subway lunch \$5.00 | | | | | | |
| | | | | | | Total Cost | \$ |

In signing this agreement, I understand that I will be charged for all days that I have booked

Signature of Parent/Guardian _____ Date _____

Signature of Staff _____ Date _____

Amount Paid \$ _____ Receipt No _____